

THE PARTNERSHIP TRUST

NOTES FOR DONORS

1. We are grateful for your support of mission via the Trust, however, we are unable to acknowledge receipts intended for beneficiaries. Beneficiaries normally receive remittances from the Trust on a monthly basis together with a statement listing the source of donations received.
2. We do not make a set charge for processing donations or recovering income tax via gift aid. However, we do request that recipient partners consider making a voluntary donation towards the costs of administering the Trust. Additionally, if bank charges arise on the transmission of funds overseas, we reserve the right to deduct this from the remittance sent.
3. Cheques should be made payable to “The Partnership Trust”.
4. The intended beneficiary should be noted to us when making the first or any single donations.
5. Please forward standing order instructions directly to your bank, not to the Trust.
6. When completing the gift aid declaration, please ensure that the relevant options are clearly marked to avoid income tax being reclaimed incorrectly.
7. Blood relatives and close relatives should not make gift aid donations unless they write a letter to the beneficiary, and send a copy of that letter to ourselves, stipulating that the donations are for ‘ministry’ and not personal support.

Please contact Heather on 0114 2747557 if you have any questions concerning the operation of the Trust.